



“SEEKING TO MEET THE NEEDS OF PARENTS WITH SPECIAL NEED CHILDREN”

## Therapeutic Day Camp 2018 REGISTRATION INFORMATION

Dear Parent/Guardian,

Thank you for your interest in Camp Trusted Parents 2018! We are excited that you and your family are considering utilizing our services. Below you will find important information on “what you need to know” regarding our summer camp as well as the registration guidelines.

In order to participate in our summer camp, we must have a registration form on file for each participating child attending, most recent IEP, 504, or Psychological Evaluation (PE) (for new campers with special needs only), paid \$75 registration fee (\$65 per sibling), and the required presence of a parent and child at our mandatory orientation meeting (TBD). Please be advised that it is for the safety of your child(ren), other participants in the program, and our staff that the registration forms be thoroughly filled out and the IEP, 504, or PE submitted with application. **Should we not receive all pertinent information; admissions into our camp may be delayed or denied.**

Please submit registration forms by:

Registering Online: [www.trustedparent.org/camp](http://www.trustedparent.org/camp)

Or by mailing forms to (upon request of forms):

**Trusted Parents**

**Attn: Summer Camp 2018**

**P.O. Box 480688**

**Charlotte, NC 28269**

Or by emailing forms to:

[camp@trustedparents.org](mailto:camp@trustedparents.org)

Trusted Parents is committed to supporting parents caring for children living with disabilities. We understand the importance of offering a summer camp experience that understands the sensitivity and challenges of each camper. Our specialty camp offers therapeutic activities and traditional camp recreation designed to promote fun and socialization.

Your child(ren) will enjoy seven weeks of fun at our unique summer camp! Our program offers the opportunity to bridge our campers, with and without IDD, together as friends. Due to measures beyond our control, we can only accept high functioning children with Intellectual & Developmental Disabilities (IDD), with no behavioral issues (**please review guidelines of acceptability**). Our camp will focus on the use of therapeutic recreational activities designed to promote fun, teamwork, and social skills. Our campers will engage in group games, playground fun, arts and crafts, field trips, sports, and much more. Every week will have a specific theme designed to have each child embark on a new and unique adventure, all while engaging in therapeutic activities designed to build and strengthen the gross and fine motor skills of our campers with IDD. Pricing vary upon “early bird” registration: We are offering the “early bird” rate of \$230 per week to our returning campers for registrations made **between January 15 and January 29**, and \$245 for registrations made between **February 19- March 5**, for all other “early bird” registrants. The regular camp rates of \$265 will apply for registrations made after March 5.

Summer Camp will begin **June 11– August 3, 2018 from 9:00 am – 4:00 pm**. The cost is \$265 per week for full day campers (a 10% discount for each additional child), \$185 per week for our morning half-day campers and \$170 per week for our afternoon half-day campers. **Lunches and snacks will be provided for all campers except our afternoon half-day campers, they will only receive an afternoon snack.** Please notify camp officials of any allergies your child may have and an individual food plan will be created for your child. **Parents are required to pay a small percentage towards all field trips cost, which will be added to the balance of the tuition.** Half-day camper may participate on field trips for the additional full cost of trip (details will be provided during orientation).



There is a **\$75 NONREFUNDABLE REGISTRATION FEE** required to secure your child's enrollment. Each additional child thereafter will be \$65. Parents who register their child(ren) and then cancel before the start of camp will forfeit the registration fee. **Financial Aid and scholarships are available to those who qualify; however, they must complete registration and pay the \$75 registration fee. Registration fees will only be refunded to those campers receiving full scholarships. All financial aid and scholarship applications must be completed online by May 11, 2018 NO EXCEPTIONS.**

#### Acceptability guidelines:

- All children must be fully independent and requires no assistance when it comes to toileting and personal hygiene.
- All children must be enrolled in school
- Must not have violent behavioral issues like, **scratching, punching, biting, hitting, grabbing others, and throwing things.**
- Must not **run away/ risk of flight.**
- Must **not use profanity, strip down clothing, or exposes self in public**
- Must not **touch others inappropriately**
- Must be able to engage in-group activities, and participate in one-on-one peer activities

#### Payments:

Due to our limited camp size, space(s) cannot be held without payment. **All registrations and payments are due Friday June 2, 2018.** No refund will be issued after June 2, 2018, and parents will be notified by June 8, 2018, in the unlikely event that the camp has been cancelled. If your total tuition exceeds \$950, you must submit the camp application and pay half of the tuition balance by June 2, and the remaining balance will be divided into equal weekly payments during your child camp enrollment. If you are submitting your application after June 2, you must pay camp tuition in full **NO EXCEPTIONS.**

#### Cancellation Policy:

A full refund will be issued for cancellation of Camp Trusted Parents summer program due to low enrollment. A partial refund (refund minus a 25% service charge and registration fee) will be issued when the registrant submits a written request for a refund a minimum of ten (10) days before start of the program. A partial refund will also be approved if registrant submits a physician's letter advising against participation before the first session. There will be **NO FULL REFUNDS GRANTED AND NO PARTIAL REFUND GRANTED** less than (7 days) before the first session (without a physician's letter) or after the first session of any service week. There is **ABSOLUTELY NO REFUNDS** given after the start of camp, especially if your child attends the first day.

#### Hours

Our camp program runs from 9:00am-4:00pm. Campers should arrive no earlier than 8:45am for camp. Before-and after-camp care is available 8:00-9:00am and 4:00-5:00pm for an additional fee of \$30 per week. **Parents must indicate on registration form if your child will require before and after camp care.** Days that campers are on scheduled field trips, please notify the staff in advance if you need to pick up your child prior to 4pm.

#### Drop Off/ Pick-up:

- Drop off is 8:45 – 9:00 am, and for our afternoon half-day campers 12:45-1:00 pm
- Children will enter and exit the facility through the front entrance of Queens University at the McEwen Building
- Identification and signatures will be required for pick-up.
- Pick up is between 12:30 – 12:45 pm for our morning half-day campers, and 3:30-4:00 pm for the remaining campers. For every minute a parent is late, a \$1 late fee will apply. Two or more instances of late pick up in one week will result in non-refunded removal from the program.

#### Attire

Campers should dress for outdoor exploring and fun activities. Lightweight clothing, closed-toed shoes, sunscreen, and water bottles are essential. Please bring a light rain jacket when weather permits. Please label your child belongings.

#### Food

A nutritious complimentary buffet style lunch will be served from 11:30am-12:30pm Mon, Tues, Thurs. Wednesdays and Fridays are field trip days and campers are required to bring a bag lunch to camp. Snacks will be provided twice a day (mid-morning and mid-afternoon) every day. Parents should notify staff of the food allergies their child may have along with an individual dietary plan.



Parents Responsibilities:

- Payment for weeks attending must be paid in full prior to start of camp, unless an approved payment arrangement has been made.
- Provide everything your child(ren) will need, including your child's specific dietary restrictions.
- Give any medication needed prior to arriving to our summer camp or provide a signed medicine administration form. Please do not send your sick child(ren) to camp.
- T-shirts are to be worn on field trip days
- Provide emergency contact number
- Pick up children on time

